

Extended School Club Assistant SECAT

Location:	Based at Richmond Avenue Primary School and Nursery, and working across all sites within SECAT as required
Pay Range/Salary:	Level 4 Points 6 - 7 (FTE £23,893 - £24,294 per annum) Actual salary £3,452.14- £3,510.07 per annum
Start Date:	ASAP
Contract Type:	Permanent/Term Time Only
Hours per week:	6.25 hours per week (Monday-Friday 7.15-8.30am)
Application Closing Date:	5 January 2024
Date of Interview:	TBC

Southend East Community Academy Trust (SECAT) is seeking to appoint an Extended School Club Assistant to join the Extended School Club team, which provides before and after school club provision in all SECAT schools.

The post holder will be responsible for the supervision of children in our wraparound care provision, providing a safe, nurturing environment for children. Preparing and delivering a range of activities for the children to enhance the development of their physical, social and intellectual needs.

If you share our vision and values and want to work in a friendly and happy environment where we strive to ensure that every child is nurtured and challenged to achieve their true potential and pursue their dreams, then we would like to hear from you. There may also be an option for additional hours in the after school club provision too.

If you would like further details about the role, please contact Jo Ayris on joanneayris@secat.co.uk or 01702 580463.

Please visit our website: www.secat.co.uk to download an Application Form, and return the completed form to: hrhelpdesk@secat.co.uk

A copy of the SECAT Recruitment and Selection Policy and Privacy Notice for Job Applicants can be found in the policies section of the SECAT website (www.secat.co.uk).

SECAT is committed to safeguarding and promoting the welfare of children and expects all staff and visitors to share this commitment. All appointments are subject to an enhanced DBS check, medical clearance, and satisfactory references. We are committed to recruiting and retaining a diverse workforce, and we encourage and welcome applications from all backgrounds and from all parts of the community, particularly people from ethnic minorities who are currently under-represented." SECAT reserve the right to appoint before the closing date.